

How to Participate in the 31st KOSEN Symposium in Amagasaki

Please read carefully.

【Important Notice】

This symposium will be held in a hybrid format for oral presentations, with both onsite and online participation available. All oral presentations will be broadcast via Teams. Poster presentations will be held onsite only; please come to the venue for poster presentations.

【How to Participate Online】

For Online Participants

Access to the presentation hall portal, which will be set up on our website, is password-protected. The required password will be sent by email to participants whose registration fee payment has been confirmed, or to overseas participants who are exempt from the fee.

Presentation Hall Portal:

<https://kosen-sympo.org/31th/portal31/>

Participants are free to enter any oral presentation room listed on the portal. Please click the link to join. If prompted, enter your name and affiliation as requested.

1. Please ensure your microphone is muted when entering the room.
2. If you have a question during an oral presentation, use the “Raise Hand” feature in Teams to notify the session chair. Once the chair calls on you, turn on your microphone to speak. After your question, mute your microphone and lower your hand.

Oral Presentation Award Finalists

1. Please check the starting time of your presentation on the website.
2. When you are introduced by the session chair, promptly share your screen and turn on your microphone and camera to begin your presentation.
3. The total presentation time is 15 minutes (10 minutes for the presentation, 4 minutes for Q&A, 1 minute for transition).
4. One minute before the scheduled end, the session chair will announce “One minute remaining.” Please be prepared.

Regular Oral Presentations

1. Please check the starting time of your presentation on the website.
2. When you are introduced by the session chair, promptly share your screen and turn on your microphone and camera to begin your presentation.
3. The total presentation time is 10 minutes (7 minutes for the presentation, 2 minutes for Q&A, 1 minute for transition).
4. One minute before the scheduled end, the session chair will announce “One minute remaining.” Please be prepared.